

NEW YORK CITY

CONSTRUCTION WORKERS' MEMORIAL MASS



ORGANIZATIONAL BOOKLET



St. Francis of Assisi Church
135 West 31st Street
New York, NY 10001-3403
stfrancisnyc.org/hardhatmass

Founded by the Franciscan Friars of Holy Name Province
Order of Friars Minor (O.F.M.)

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INTRODUCTION

International Workers' Memorial Day is recognized on April 28th of each year. Throughout the world, memorial services are held for all those who died in the workplace (this includes workers in all industries, not just construction).

Beginning in 2002, an interfaith prayer service was held annually in St. Francis of Assisi R.C. Church in Manhattan around April 28th to remember those who had died, been injured or received life-threatening illness due to workplace exposure in New York City. It was primarily, but not exclusively, for the New York City construction industry. Through this prayer service, New Yorkers expressed their solidarity with those who remembered all who had died, were injured or received life-threatening illnesses in the workplace throughout the world.

The focus of this memorial service shifted greatly due to a tragic crane accident on March 15, 2008. On that fateful day, six union construction workers and a civilian were killed in a crane collapse on Second Avenue and East 51st Street in Manhattan. This was the worst tragedy in the construction industry since the attack on the World Trade Center on September 11, 2001.

Michael Marrone, an executive with Bovis Lend Lease suggested that the Memorial Service become a Memorial Mass and be set in a larger venue. His idea was greatly received, and on April 28, 2008, just six weeks later, the First Annual Construction Workers' Memorial Mass was celebrated at St. Patrick's Cathedral in Manhattan. The Cathedral was at full capacity (over 3,000 people), including family members and friends of decedents, fellow Union construction workers, contractors and developers, representatives from the U.S. Department of Labor Occupational Safety and Health Administration (OSHA), representatives from the New York City Department of Buildings (DOB) and the local media. The Mass was concelebrated by priests, deacons and altar servers.

In early 2009, a Committee was formed to plan the Annual New York City Construction Workers' Memorial Mass. Those called to this ministry were select members of the Building Construction Trades Council of Greater New York (BCTC), the Building Trades Employers' Association of New York City (BTEA), and representatives of the USDOL (OSHA) from the Manhattan Area Office, representatives of the New York City DOB and a local priest.

The Committee welcomes others who are called to this ministry in their communities. It encourages them to use the New York City Construction Workers' Memorial Mass as a

model and guide to modify as appropriate for their local needs.

QUALIFICATIONS FOR INCLUSION IN THE ANNUAL LIST OF DECEASED WORKERS

1. The death must be the result of a workplace accident or incident, which took place after the date of the previous year's Memorial Mass and up to the date of the current year's Memorial Mass.



2. The list of workplace fatalities for the five (5) boroughs of New York City, as compiled by the U.S. Department of Labor Occupational Safety and Health Administration (OSHA) shall prevail.
3. Recognition is extended to both Union and non-union workers.
4. Deceased Supervisors, professionals and others who died as the result of an accident or incident that occurred on-site, were involved in the construction operation, and are

on OSHA's list of workplace fatalities are to be recognized.

EVENT PARTICIPANTS

GREETERS, CELEBRANTS, LECTORS, READERS, ETC.

The Committee will invite a local priest(s), and deacon(s) to celebrate the Mass. Others, such as the Bishop, or priests or deacons who are related to deceased workers on the current year's list, etc. may be invited.



The Rector of St. Patrick's Cathedral participates.

An invitation will be extended to children of the deceased workers on the current year's list to act as altar servers or to bring up the gifts of bread and wine at the Offertory.

Eucharistic Ministers will be invited to assist with distribution of Communion.

A pipes and drums band will be invited to play and to march as escort for the Procession and Recession. (Traditionally this has been Electricians Local 3 and/or the pipes and drums band from another local union which has had a deceased member on the current year's list.)

Marshals (and a leader of the Marshals) will be chosen from the unions and will:

Organize the procession into the Cathedral and maintain order
Organize those holding banners and ensuring space for those banners.



Greeters will be selected by the Committee to welcome family members of the deceased and usher them to their assigned pews. They will also assist family members to the sanctuary to retrieve the hardhat and red rose of their family member at the end of Mass.

Lectors for the first reading and the responsorial psalm will be come from local unions who lost a member on the current year's list. The local union will assign their chosen representative to do the reading.

Readers of the General Intercessions (usually ten, but flexible) will be:

The President of the BCTC

The President of the BTEA

The Regional Administrator of Region II of OSHA

The Commissioner of the NYC Department of Buildings

Other representatives from local unions who may have a decedent on the current year's list

Select members of the Committee

Others invited by the Committee

The Reader(s) of the names of the deceased will be select members of the Manhattan Area Office of OSHA, and/or others chosen by the Committee.



The Bell Ringer(s) shall be a union construction worker.

The Secretary of the BCTC will, for each decedent, bring a hardhat (with the decedent's name on it) and a red rose, which will be placed on empty chairs in the sanctuary.

A Master-of-Ceremonies and musicians are provided by the Cathedral.

COMMITTEES, SUB-COMMITTEES AND GROUPS - MEETINGS

FULL MEMORIAL MASS COMMITTEE

Plans overall event and coordinates all Sub-Committees and Groups.

Meets twice in January, twice in February, twice in March and twice in April

Also conducts a Walk-thru at the Cathedral two days prior to the event

LOGISTICS COMMITTEE

Coordinates activity inside and outside the Cathedral on the event day.

Marshals are part of this group.

Meets as necessary

HOSPITALITY COMMITTEE

Greets family members of deceased workers on the current year's list.

Meets as necessary

NAME READER(S)

Language skill may be required for some names.

Rehearse as necessary

BELL RINGER(S)

Must coordinate with Name Readers.

Rehearse as necessary

LIST KEEPERS

Maintain the list of Deceased Workers and add names to the Memorial Bell

Ongoing activity.



PRESIDER

Coordinates with Cathedral and Music Director of Cathedral.

OTHER PRE-EVENT ACTIVITIES

ONE YEAR IN ADVANCE:

The Committee will coordinate with the Cathedral for the event. This is usually handled by the presiding priest with the rector of the Cathedral.

ONGOING – TWO WEEKS FOLLOWING A WORKPLACE FATALITY:

Each BCTC union local that has a member on the list of deceased for the current year are responsible to invite the family members of the deceased worker to this year's Annual Workers' Memorial Mass. This is usually coordinated by the secretary of the BCTC.

JANUARY PRECEEDING THE EVENT:

A representative of the Committee will meet with the NYPD (Midtown North Precinct) to prepare for the Procession and the Recession prior to and following the Mass.

JANUARY, FEBRUARY AND MARCH PRECEEDING THE EVENT:

The OSHA Manhattan Area Office and the priest member of the Committee, will work together to directly contact family members of each decent from the current year's list to invite them to the Annual Workers' Memorial Mass. (Not all family members attend for a variety of reasons.)

FEBRUARY AND MARCH PRECEEDING THE EVENT:

The Committee will compose the Intercessions and determine their number.

The Committee will choose, contact and confirm those who will participate in the event (see list of Event Participants).

DAY-OF-EVENT



The regularly scheduled 1:00 pm Mass ends at 1:30 pm. The Committee must begin preparations immediately following the end of the 1:00 pm Mass.

Sufficient pews, reserved for family members of the deceased, must be cordoned off. This is handled by the Marshals.

The Memorial Bell (the stand for which was made to replicate the cross found at the World Trade Center, was fabricated and donated by a BTEA contractor) must be brought to the Cathedral and placed in the Sanctuary. The Memorial Bell is maintained and brought to and from the Cathedral by Ironworkers Local 40.

Empty chairs, one for each deceased on the current year's list, must be placed in the Sanctuary in front of the Main Altar. A hard hat, with the name of one of the deceased, and a red rose, are placed on each chair. (The number of chairs will determine the physical layout.) This is usually handled by the presiding priest with the rector of the Cathedral.

Local unions, during the Procession, will enter with their banners and place them in bases at the Altar Rail. Prior to Mass, the Marshals must work with the local unions to place the bases for those banners where assigned by the Committee.

LITURGY

The Presider of the Memorial Mass may be accompanied by a permanent deacon who is a member of the BCTC.

The Rector of St. Patrick's Cathedral normally welcomes all to the Cathedral.



Hardhats are removed prior to the start of Mass.

The Prayers and the Readings are taken from the Votive Mass for Human Labor.

Incense is twice used by the

Presider - at the beginning of Mass and at the Offertory. At the Offertory, incense is used both over the gifts of bread and wine and over all the chairs of the deceased workers.

The Presider is usually the homilist.

The General Intercessions follow the homily.

The reading of the names follows the General Intercessions. Everyone in the Cathedral will stand in reverent silence with their right hands over their hearts. The Bell Ringer(s) will toll the Memorial Bell one time following the



reading of the name of each deceased worker for the current year. After the last name has been read, and the Bell has been rung, the Reader(s) will say "In memory of all those who died in construction accidents in previous years", and the Bell Ringer will toll the Memorial Bell one more time.

The Presider consecrates the gifts with priest concelebrants. The permanent deacon(s) and altar servers assist during the Mass.

For distribution of Holy Communion, the Rector or the Presider provides instruction (bilingual, if possible) for the reception of Holy Communion. (All are welcome to receive Holy Communion who are practicing Catholics. Non-Catholics and Catholics choosing to not receive Holy Communion are welcome to come forward to receive a blessing from the priest, deacon or Eucharistic Minister. They are asked to cross their arms over their chests as they approach for this spiritual blessing.)

Those distributing Holy Communion are the Presider, the Rector, the priest concelebrants, deacon(s) and Eucharistic Ministers. They are assigned to their stations by the Master of Ceremonies.

After Communion and the Closing Prayer, the Presider provides instruction for the family members who are present (with select union local representatives) to come forward to the sanctuary to claim the hardhat and red rose of their

deceased family member. They then return to their respective pews. After the Final Blessing, the Presider asks the entire assembly to put on their hardhats. The Pipes and Drums Band leads the Recession down the main aisle. The Presider and concelebrants follow with all attending family members and friends. They are followed by the Union Banners. They are followed by the rest of the sanctuary. (Committee members will take up all unclaimed hardhats and red roses for the Recessional.) Then all hardhats and participants follow through the main aisle or the side aisles.

MUSIC

The Presider confers with the Music Director of the Cathedral. The Offertory and Communion Hymns are selected from the Mass of Christian Burial. The other sung parts of the Memorial Mass are selected by the Music Director. The Cathedral supplies the organist and the soloist.

EVENT TIMELINE

HARDHATS ARE MANDATORY FOR EVERYONE

2:00 pm

Hardhat Procession forms on the 51st Street side of St. Patrick's. The Marshals will coordinate.

2:15 pm

Lectors, Intercession Readers, Name Readers, Eucharistic Ministers find their seats in front of the Main Altar on the right side

2:30 pm

All banners of local unions gather in front of St. Patrick's. (Marshals are to coordinate placement of banner bases at altar rail prior to commencement.)

Greeters from the Hospitality Committee should escort family members and friends of the deceased on this year's list to the front rows of the central pews by 2:30 pm. Use whatever entrance is possible and appropriate, either the Main or side entrances.

2:45 pm

Pipes and Drums Band(s) begins procession, followed by:
Local Union Banners carried by Hardhats;
Union Leaders;
Government and Agency Heads;
Contractors and Developers;
Presiding Priest;
President of the BCTC;
President of the BTEA;
Hardhats next, followed by those without hardhats.

The Marshals should seat injured workers behind the families on both the right central and left central pews.

Marshals shall encourage filling the gaps in the upper side aisle pews.

3:00 pm

Mass begins with welcome by Rector of St. Patrick's

3:02 pm

Removal of hardhats

3:10 pm

First Reading / Responsorial Psalm

3:15 pm

Gospel Reading by Deacon or Concelebrating Priest

3:25 pm

Homily by Priest

3:26 pm

General Intercessions Read

Come to lectern in line together and follow directions of Master of Ceremonies

3:32 pm

Reading of Decedent's names accompanied by ringing of the Bell

Complete silence and reverence to be observed

3:33 pm

Liturgy of the Eucharist – Offertory

Bringing up the Gifts

3:40 pm

Eucharistic Prayer and Distribution of the Eucharist

3:58 pm

Announcement for Recession

4:02 pm

Closing Prayer

Put on hardhats

Collection of hardhats and red roses of deceased workers from empty chairs

4:05 pm

Recession in the following order:

Pipes and Drums Band(s)

Presiding Priest(s) and Deacon(s);

Family member of deceased workers;

Union Banners;

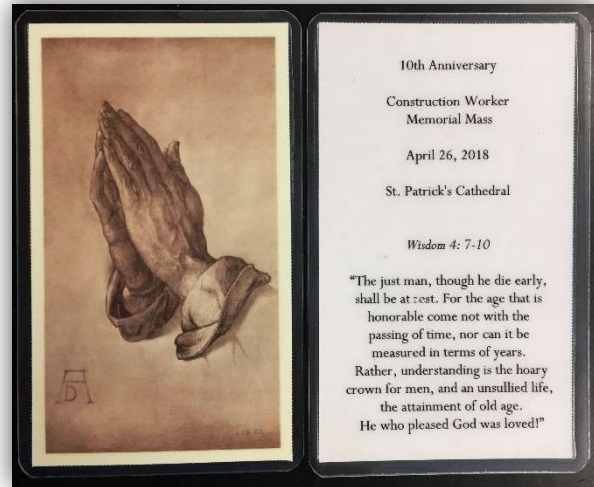
Others who had been in the Sanctuary;

Remaining congregants in the pews

OPTIONAL

The following have occasionally been provided, when contributions have allowed:

Commemorative
stickers for hard hats
Shirts for Marshals
Prayer Cards for
general distribution



POST-EVENT

Any BCTC union local that has a member(s) on the list of deceased for the current year may choose to host the family of that member(s) for dinner following the Memorial Mass.



NEW YORK CITY CONSTRUCTION WORKERS' MEMORIAL MASS COMMITTEE (2018)

Michael Bielawa, Lend Lease Construction

Kenneth Buettner, York Scaffold Equipment Corp.

Linda Camacho, Building and Construction Trades Council of Greater New York

Richard Chandler, NYC Department of Buildings

Matthew Chartrand, Local 361 Iron Workers

Louis Coletti, Building Trades Employers' Association

Kay Gee, USDOL OSHA

Tom Whooley, Local 1 Elevator Constructors Union

Father Brian Jordan, OFM, Chairperson

Eddie Jorge, NYS Ironworkers District Council

Laura Kenny, USDOL OSHA

Ray Kitson, Local 3 Electricians

Gary LaBarbera, Building and Construction Trades Council of Greater New York

Samantha Modell, NYC Department of Buildings

Terry Moore, Local 46 Metallic Lathers & Reinforcing Iron Workers

Christopher Santulli, Turner Construction Co.

John Sheehy, NYC District Council of Carpenters

Lena Vega, Building Trades Employers' Association

Heinz Wendorff, USDOL OSHA

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